

# Lead Live

## 2022 Vendor Application

Please complete all parts of this form to apply for a booth at Lead Live, so that we may serve you as well as possible. The event will run this year on Tuesdays, June 14<sup>th</sup>, July 12<sup>th</sup> and August 16<sup>th</sup> from 5:00pm-8:00pm in the Manuals Brothers Park, Lead, SD.

### TERMS & CONDITIONS:

- Non-Profit, Non-Food Exhibitors: FREE 10'x10' space. \$10 fee for electricity for each event (you must supply your own extension cords). Organizations not selling products, not seeking donations but are just providing information or kid's entertainment will not incur any fee.
- Retail Vendors:FREE 10'x10' space. \$10 fee for electricity for each event (you must supply your own extension cords).
- Food Vendors:FREE 10'x10' space. \$10 fee for electricity for each event (you must supply your own extension cords). Each food vendor must have a valid South Dakota Dept. of Health Food Service License & Inspection.
- Only the Handley will be permitted to sell beer, wine, sodas and water at Lead Live as a way to generate a profit to reinvest back into the event this year and in the years to come. This will alleviate our dependence on local donors and to be able to give back to the community. Vendors will be allowed to sell other types of beverages (i.e. ice tea, lemonade, etc.)
- You are required to bring your own trash cans and bags and to haul out your own garbage.
- Each vendor must have a valid State of South Dakota Sales Tax License and a Certificate of Liability from your insurance company naming the Handley Center, and the City of Lead as indemnified.
- **Vendors must also apply for and post a City of Lead Vendor Permit. This is a \$35 per year charge.**
- No refunds / no rain dates.
- If you cannot commit to the entire season, booth space for individual weeks will not have guaranteed electricity available.
- Electricity availability is limited, and will be provided on a first come, first serve basis. We will do everything possible to meet this need, but cannot guarantee a space with electricity. You will be notified if electricity is not available before the event.
- Vendors will NOT expand outside of their assigned area. Vendors repeatedly taking more space than they are allotted will not be allowed to return and will forfeit their vendor fee.
- We reserve the right to limit the number of Retail Vendors and reserve the right to limit duplication of the number of vendors in a category. Lead Live may choose to deny a vendor based on appropriateness of products.
- Set-up begins at 3:30 each Tuesday night and **tables and tents are NOT provided**. The event will be advertised from 5:00pm-8:00pm.
- **Bringing in your vehicle for early tear down is NOT ALLOWED.** Bring enough of your product and be able to stay open until 8:00pm when the booth tear down begins. If you do need to leave early, you must get authorization and then hand-carry your items out of the event area. Vehicles will not be allowed into the barricaded area until the music has completed for the evening. Any vendor bringing a vehicle into the barricaded area will not be allowed to return and they will forfeit their vendor fee. The safety of our patrons should be the concern of the vendors and organizers alike, so your cooperation is mandatory.
- If your booth is a vehicle, you will be put on the outer edge of the vendor area.
- Vendors are responsible for the set-up and clean-up of their space. Vendors cannot impair the booths of other vendors (i.e. sign or display blockage) or right-of-ways. Vendors will not be allowed to move booth locations once a space has been assigned without permission of the coordinators. This is a summer event held in the open and direct sun. Please plan accordingly.
- **NO PETS will be allowed during Lead Live. Please leave all animals at home.**
- Vendors will keep all profits from their booth. No other royalty or percentage fees are charged other than booth rental.
- Returned checks will incur an additional \$40 NSF Check Fee.
- For questions or more information, please contact the Handley at 605-580-5535 or [info@handleycenter.org](mailto:info@handleycenter.org).



Handley  
 845 Miners Ave  
 Lead SD 55754  
 605.580.5535  
 info@handleycenter.org



## 2022 Vendor Application

Business Name:

Black Hills Bricks Bots & Beakers

Contact

Name: Raeann Mettler, Owner/Director

Mailing Address:

909 Jonas Blvd

Spearfish

City /

State / Zip:

SD. 57783

Phone

Number:

Mobile

Number:

605-580-0558

Email:

blackhills@bricksbotsbeakers.com

\_\_ Facebook Name:

<https://www.facebook.com/BHBricksBotsBeakers/>

What

type of vendor are you:  Non-Profit & Non-Food  Retail  Food Do you need electricity?

Yes  No \_\_\_\_\_ Type

What are you selling? Please give us a short paragraph (3-5 sentences) to describe your product(s)?

Not selling anything, doing hands-on kids STEAM activities and promoting our summer camps in Spearfish

One speciality item you would like to

promote: summer STEAM camps in Spearfish Date you will join us:

6/14  7/12  8/16

Additional booth requests/accommodation needs? (Near another vendor, etc.)

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I have read and agree to follow the guidelines set forth by the Lead Live committee.

yes

6/2/2022 Signed Date 

Please Return This Form To: Handley

845 Miners Ave, Lead, SD 57754 or

email: [murphy@handleycenter.org](mailto:murphy@handleycenter.org)

PREFERRED DEADLINE FOR APPLICATIONS: May 31st, 2022